

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

November 20, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary
Dan Lamar - Member
Aaron Smith, Member

Staff:

Ryan Ottinger, WWW Manager
Jeff Greeno – Electric Ops Manager
David VanWye – Engineering Assistant

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the November 20, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. A full quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that an Executive Session was held at 3:00 followed by a Working Session at 3:30 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the November 6, 2019 minutes. Member Dan Lamar made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.
4. Telecommunications Manager Seth Byrd asked the Board to renew our Printer Lease Agreement with Braden Business Systems, Inc. Quotes were obtained from Braden, Commonwealth Technologies, and Sharp Business Systems. Manager Byrd recommends awarding the printer lease/service contract to Braden as the lowest bidder that also included property taxes in their quote, no requirement for removal of existing equipment and they are who we currently use and have been happy with their support for the last five years. Secretary Urban made a motion to select Braden as our printer lease/service contractor for the duration of the five-year lease. Vice Chairman Bill Stoner seconded the motion. Motion carried.
5. Engineering Assistant David VanWye asked the Board to approve the inspection and treatment of utility poles. It is recommended poles be inspected every 10-12 years. Quotes were received from Osmose Utility Services, Utility Asset Management, and American Energy Services. Osmose provides a specialty service of an underground procedure that gives a better report on the condition of our poles. Vice Chairman Stoner made a motion to approve the Agreement with Osmose Utilities Services, Inc for a not to exceed \$40,000 to inspect and treat utility poles on the transmission line subject to management and legal approval of the Service Agreement. The General Manager is authorized to sign all documents once approved by legal counsel. Member Lamar seconded the motion. Motion carried.

6. Electric Operations Manager Jeff Greeno asked the Board to award the Tree Trimming Contract for 2020. Member Lamar made a motion to award Asplundh Tree Experts, LLC as our Electric Departments tree trimming service for a not to exceed \$206,000 with the General Manager signing all pertinent documents. Secretary Urban seconded the motion. Motion carried.
7. Wastewater Manager Ryan Ottinger asked the Board to award the 2020 Biosolids Hauling and Disposal contract to Karle Enviro Organic Recycling. Request for Bids resulted in two qualifying contractors, Karle Enviro and Merrell Brothers Inc. Karle Enviro was the lowest responsive bidder. Vice Chairman Stoner made a motion to award the 2020 Biosolids Hauling and Disposal Bid as submitted by Karle Enviro Organic Recycling, Inc. and authorize the General Manager to sign all pertinent documents. Member Aaron Smith seconded the motion. Motion carried.
8. Water Wastewater Manager Ryan Ottinger asked the Board to award the 2020 Chemical Contract for the Water and Wastewater Treatment Plants.

Member Lamar made a motion to eliminate the chemical to assist with reduction of copper and the polymer to assist with biosolids handling from the Bid requirements. This motion was seconded by Member Smith. Motion carried.

Member Lamar made a motion to award the 2020 Chemical Bid for Chlorine to Brentag Mid-South Inc. This motion was seconded by Secretary Urban. Motion carried

Member Lamar made a motion to award the 2020 bid for Phosphate, and Ammonia Sulfate to Water Solutions Unlimited and authorize the General Manager as signatory for all these documents. Seconded by Vice Chairman Stoner. Motion carried

9. The Consideration of Eminent Domain Resolution 2019-03 was tabled to the December 11th meeting by a motion from Member Smith and Seconded by Secretary Urban. Motion carried.
10. Legal Counsel Jeff Jacob discussed changes to the Pension Plan Administrator. Secretary Urban made a motion to change the Lebanon Utilities 401A, 457 and DB Plan Administrator to One America consistent with the revised pricing submitted with its response to LU's RFP. I further move that this change as soon as the documentation can be processed, but no sooner than January 1, 2020. This would effectively terminate our relationship with Principal Financial Group. Last, I would move to approve Ed Basquill and Sandra Morgan as authorized Plan signatories. Vice Chairman Stoner seconded the motion. Motion carried.
11. General Manager Ed Basquill announced that we had two employees graduate from the Hoosier Energy Apprenticeship Training and Safety Meter Program. The nationally recognized training program requires non-indentured graduates to complete 576 hours of classroom instruction. Indentured graduates are required to complete 8,000 hours of on-the-job training and will earn an Applied Science Associate Degree from Ivy Tech. David Bailey, a Utility Meter Technician was honored with a graduation ceremony on Friday, November 8th at French Lick Springs Hotel. David graduated with a Certificate of Apprenticeship as an Electric Meter Repairer from the Department of Labor, an associate degree from Ivy Tech in Applied Science and as a Journeyman Meter Technician from Hoosier Energy.

Matt Hutton Completed his Certification as a non-indentured Journeyman.

12. Vice Chairman Stoner made a motion to approve the claims dated November 6, 2019 for \$531,947.12. Vice Chairman Stoner seconded the motion. Motion carried.
10. Vice Chairman Stoner made a motion to approve the claims dated November 20, 2019 for \$2,325,598.99. Secretary Urban seconded the motion. Motion carried.
12. Chairman Taylor asked for any other business that may be brought before the Board. No further business was presented.
13. Chairman Taylor opened the floor for public comment. No comments were received.
14. The next Utility Board meeting will meet as scheduled on December 11, 2019 at 5:00pm.
15. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:30 P.M.

APPROVED THIS 11th DAY OF December 2019

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD