

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

September 18, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary
Dan Lamar - Absent
Aaron Smith, Member

Staff:

Ryan Ottinger, WW Manager
Cory Rowland – WW Collections
Andrew Hawkins – WW Collections
Ed Basquill, General Manager
Jeff Jacob, Legal Counsel

Guests:

Marie Marks, Wellington
Ann Warren, Principal
David Fee, Principal

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1. Chairman Neil Taylor called the September 18, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Member Dan Lamar was not in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that a Working Session was held at 4:30 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the September 4, 2019 minutes. Vice Chairman Bill Stoner made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.
4. Water Wastewater Manager Ryan Ottinger introduced two new employees to the Wastewater Collections Department. Cory Rowland joins us from The Alliance of Rural Water and Andrew Hawkins is a 2019 graduate of Lebanon High School.
5. Marie Marks, Sr. VP Retirement Plan Services, The Wellington Group, Ann Warren, Relationship Manager, and David Fee Analyst, with Principal gave the annual report of the Utility Pension Plan.
6. Legal Counsel Jeff Jacob asked the Board to clarify any changes to be made to the Utility Pension Plan. Secretary Urban made a motion to reaffirm the current Lebanon Utilities Defined Benefit and Defined Contribution Retirement Plan with no changes to the current Retirement Plan Documents. Vice Chairman Stoner seconded the motion. Motion carried.
7. Chief Financial Officer Sandra Morgan asked the Board to approve the renewal rates for our Health Insurance thru AIM. Lebanon Utilities has a three-year agreement with AIM that renews yearly. The Utilities is entering year 4 with AIM.

- Member Smith made a motion, seconded by Secretary Urban to remain on Plan F with AIM Medical Trust for 2020.
 - Vice Chairman Stoner made a motion, seconded by Secretary Urban that the employee rates remain the same for our Health Insurance thru AIM for 2020.
 - Secretary Urban made a motion, seconded by Member Smith that the HSA Contributions made by Lebanon Utilities for the employee remain the same for 2020.
8. Chief Financial Officer Sandra Morgan discussed with the Board options for providing ancillary benefits to our employees.
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| • Kansas City Life/VSP – Current | \$74,691.91 |
| • AIM/VSP – Renewal | \$65,036.73 |

Moving to the AIM Medical Trust carries a 12.93% savings. Secretary Urban made the motion to move our Ancillary benefits to the AIM Medical Trust. Vice Chairman Stoner seconded the motion. Motion carried.

9. General Manager Ed Basquill asked the Board to approve language to amend the Advancement Program to give the General Manager the authority to create new employee positions, including adjustments to the title of all existing employee positions as needed. Vice Chairman Stoner made a motion to amend or clarify the Lebanon Utilities' Employee Advancement Program to allow the GM the authority to create new employee positions, including adjustment to the title of all existing employee positions as needed and without Utility Board action. Further, that the GM be allowed to determine the pay scale for newly created positions, subject to annual approval by the Utility Board. GM title and/or pay scale adjustments would be first reported to and approved by the Personnel Committee, the results of which would be provided to the Human Resources Department. Secretary Urban seconded the motion. Motion carried
10. Member Smith made a motion to approve the claims dated September 18, 2019 for \$3,697,281.20. Secretary Urban seconded the motion. Motion carried.
11. Chairman Taylor asked for any other business that may be brought before the Board. Member Smith stated he had a visual tour of the treatment plant construction with Ron Holloman and the Wessler Engineer. The construction is about a month ahead of schedule and looking at an August 2020 completion date.
12. Chairman Taylor opened the floor for public comment. Legal Counsel Jeff Jacob gave an update to the 69kV Project. Gaylor has completed the main portion of their work. The line will be energized, and Duke and Spectrum will program the relays.
13. The next Utility Board meeting will meet as scheduled on October 9, 2019 at 5:00pm.

14. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:55 P.M.

APPROVED THIS 9th DAY OF October 2019

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD