

**LEBANON UTILITY SERVICE BOARD**  
**Lebanon, Indiana**

October 9, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Jim Urban, Secretary  
Dan Lamar - Member  
Aaron Smith, Member

Staff:

Ryan Ottinger, WWW Manager  
Jeff Greeno – Electric Ops Manager  
  
Sandra Morgan, Acting GM  
Steve Henke, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the October 9, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. A full quorum was in attendance. Sandra Morgan, CFO Acting General Manager. Confirmation of appropriate notification was acknowledged.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor requested comments or changes to the September 18, 2019 minutes. Member Aaron Smith made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Member Dan Lamar abstained as he was not present at the meeting. Motion carried.
  4. Electric Operations Manager Jeff Greeno asked the Board to consider a Capacitor Placement Study by IMPA. Over the course of a year Lebanon Utilities has received over \$50,000.00 in reactive power penalties on invoices from the Indiana Municipal Power Agency assessed when the ratio of real power to apparent power drops below 97%. The result of the proposed study will provide the Utilities with the size and placement of capacitor banks. Capacitor banks decrease the amount of KVA needed for the distribution system which increases the power factor. Secretary Urban made the motion to approve a Capacitor Placement Study by IMPA in the amount of \$19,500.00 and authorize the General Manager to sign all documents. Member Lamar seconded the motion. Motion carried.
  5. Electric Operations Manager Jeff Greeno asked the Board to approve refurbishing a backup breaker for the north or west substations. A quote was provided from Premier Power Maintenance in the amount of \$23,224.00. Manager Greeno was asked to provide the cost of a new breaker. Member Lamar tabled action on this item to the next meeting asking Manager Greeno to provide the cost of a new breaker for comparison. Member Stoner seconded the motion. Motion carried.
  6. Secretary Urban made a motion to approve the claims dated October 9, 2019 for \$852,725.59. Vice Chairman Stoner seconded the motion. Motion carried.
  7. Chairman Taylor asked for any other business that may be brought before the Board. Water Manager Ryan Ottinger informed the Board that on Monday the 7<sup>th</sup> during a routine flush they had a 24” water main valve break in the open position. We have an emergency contract with Atlas that we have activated to repair this valve. The estimated cost to repair will be around \$60,000.00.
  8. Chairman Taylor opened the floor for public comment. No comments were received.

9. The next Utility Board meeting will meet as scheduled on October 23, 2019 at 5:00pm.
10. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 5:30 P.M.

APPROVED THIS 23rd DAY OF October 2019

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD