

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

September 4, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman, Absent
Bill Stoner, Vice Chair, Absent
Jim Urban, Secretary
Dan Lamar, Member
Aaron Smith, Member

Staff:

Tony Green, WW Treatment

Jeff Jacob, Legal Counsel
Ed Basquill, General Manager

Guests:

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1. As Chairman Neil Taylor and Vice Chairman Bill Stoner were not in attendance at the direction of legal counsel Jeff Jacob a motion was made by Member Aaron Smith and seconded by Secretary Jim Urban to allow Member Dan Lamar to conduct the meeting. Motion carried. Confirmation of appropriate notification was acknowledged.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Acting Chairman Lamar requested comments or changes to the August 21, 2019 minutes. Secretary Jim Urban made a motion to accept the minutes as written. Member Aaron Smith seconded the motion. Motion carried.
 4. General Manager Ed Basquill asked the Board to approve the language to amend the Advancement Program to give the General Manager the authority to create new employee positions, including adjustments to the title of all existing employee positions as needed. Secretary Urban made a motion to table this item to the next meeting in anticipation of a full quorum. Member Smith seconded the motion. Motion carried.
 5. General Manager Basquill presented three quotes for a financial software package; Acumatica, Daffron, and Tyler Technologies. The current financial software is over 17 years old and can no longer keep up with new and improving technologies. Secretary Urban made a motion to approve Acumatica as the new financial system for Lebanon Utilities for a not to exceed \$76,800.00 for integration and implementation plus reasonable travel expenses in addition to yearly hosting/maintenance payments estimated to be approximately \$31,248.00 per year. Member Smith seconded the motion. Motion carried.
 6. Wastewater Operator/Pretreatment Coordinator Tony Green presented information to the Board regarding the status of the pretreatment Program and how Availability Fees are critical to sustaining a functional collection system for the Wastewater Treatment Plant.
 7. General Manager Ed Basquill gave a presentation to the Board and listening audience regarding Customer Owned Renewable Generation.

8. Member Smith made a motion to approve the claims dated September 4, 2019 for \$1,289,536.82. Secretary Urban seconded the motion. Motion carried.
9. Acting Chairman Lamar asked for any other business that may be brought before the Board. No further business was addressed.
10. Acting Chairman Lamar opened the floor for public comment. Legal Counsel Jeff Jacob gave an update to the 69kV Project. Gaylor has completed the main portion of their work. Their crews were pulled from the project for a few days to assist with the hurricane damages in the Carolina's. Duke will be on site for testing this week.
11. The next Utility Board meeting will meet as scheduled on September 18, 2019.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Urban. The motion was seconded by Aaron Smith. Motion carried.

The meeting was adjourned at 6:00 P.M.

APPROVED THIS 18th DAY OF September 2019

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD