

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

July 24, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary
Dan Lamar, Member - Absent
Aaron Smith, Member

Staff:

Jeff Jacob, Legal Counsel
Ed Basquill, General Manager

Guests:

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1. Chairman Neil Taylor called the July 24, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Member Lamar was absent. Confirmation of appropriate notification was acknowledged.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor requested comments or changes to the July 10, 2019 minutes. Vice Chairman Bill Stoner made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.
 4. General Manager Ed Basquill asked the Board to approve three Change Orders to the contract with Henkle & McCoy related to the 69kV Reroute Project. The three Change Orders totaling \$2,192.49 were for hand digging to locate under ground utilities at three locations. Vice Chairman Stoner made a motion to approve payment of the Change Orders from Henkle & McCoy for a not to exceed amount of \$2,142.49 with the General Manager signing the documents. Member Aaron Smith seconded the motion. Motion carried.
 5. Legal Counsel Jeff Jacob asked the Board to consider a Master Service Agreement with ISC for the Electric Department. This Master Service Agreement is noncommittal but allows ISC to be prepared if the Utilities has a project needing engineering services. Any project over \$15,000 will come to the Board as a Statement of Work or Task Order for approval. Secretary Urban made a motion to accept a Master Service Agreement with ICS. Vice Chairman Stoner seconded the motion. Motion carried.
 6. Legal Counsel Jeff Jacob asked the Board to accept the Agreement with DevLab Creative. DevLab Creative was awarded the bid to update the Utilities website at the July 24th, 2019 Board meeting. Legal Counsel Jacob prepared and presented a Web Site Development Agreement for approval by the Board. Secretary Urban made a motion to accept the Agreement with DevLab Creative to provide Website Re-design, Video Production, and Social Media Marketing. Member Smith seconded the motion. Motion carried.
 7. Legal Counsel Jeff Jacob informed the Board and public of the status of the 69kV Project. The current construction completion date is September 6th, 2019.

8. Vice Chairman Stoner made a motion to approve the claims dated July 24, 2019 for \$3,048,528.50. Member Smith seconded the motion. Motion carried.
9. Chairman Taylor asked for any other business that may be brought before the Board. Chairman Taylor announced the resignation of Laurie Gross after 18 years of service.
10. Chairman Taylor opened the floor for public comment. No comments were offered.
11. The next Utility Board meeting will meet as scheduled on August 7, 2019.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:25 P.M.

APPROVED THIS 7th DAY OF August, 2019

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD