

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

May 22, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman

Bill Stoner, Vice Chairman

Jim Urban, Secretary

Dan Lamar, Member

Aaron Smith, Member

Staff:

Seth Byrd

Ryan Ottinger

Cameron Kearney

Jeff Jacob, Legal Counsel

Ed Basquill, General Manager

Guests:

Bob Holden, Wessler Engineering

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1. Chairman Neil Taylor called the May 22, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. A full quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that a Working Session was held at 4:30 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the April 17, 2019 minutes. Vice Chairman Bill Stoner made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.
4. Telecommunications Manager Seth Byrd asked the Board to declare a list of obsolete telecom items as surplus. The list of items if able to be sold will have a value of far less than \$5,000. Vice Chairman Stoner made a motion to declare the telecom items as surplus and allow the department to sell or recycle as is appropriate. Member Aaron Smith seconded the motion. Motion carried.
5. Water Wastewater Manager Ryan Ottinger asked the Board to approve a Change to their department's clothing policy. The revised clothing policy will include logoed high-visibility non-flame-retardant shirts to be worn by the crews when performing utility functions where flame retardant apparel is not necessary. Secretary Urban made a motion and Member Lamar seconded to approve the revised Clothing Policy – Water/Wastewater Field Personnel dated May 2019 with Chairman of the Board signing the document. Motion carried.
6. Wastewater Manager Ryan Ottinger asked the Board to approve an Amendment to our contract with Wessler Engineering for the redesign of the clarifier area for the Wastewater Treatment Plant Expansion Project. Although this Amendment is an additional cost the redesign resulted in an overall cost reduction to the Project. Member Smith made a motion and Member Lamar seconded to approve Wessler Engineering Amendment No. 1 for an increase of \$40,000 and authorize the General Manager to sign the document. Motion carried.

7. Wastewater Manager Ryan Ottinger asked the Board to award a quote to upsize the pumps and other associated items at the Edwards Drive Lift Station. Quotes were received from BBC Pump and Equipment for \$27,259.00, and Straeffler Pump & Supply for \$35,975.00. Vice Chairman Stoner made a motion and Member Smith seconded to authorize the General Manager to accept the quote from BBC Pump and Equipment in the amount of \$27,259.00 for upsizing the pumps and other associated items. Motion carried,
8. Member Lamar made a motion to approve the claims dated May 22, 2019 for \$2,035,405.80. Secretary Urban seconded the motion. Motion carried.
9. Water Wastewater Manager Ryan Ottinger Introduced Cameron Kearney who has obtained his Class 1 Wastewater Collection System Operator Certifications. Also recognized was Travis Brown who just obtained his Operator Certifications in Municipal and Industrial Wastewater. Travis has previously obtained his Apprentice Certification in Municipal Wastewater Class 1 and Industrial Wastewater Class A.
10. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Basquill gave an informational presentation on Lebanon's Water Department, and the valuable service a local utility offers a community.
11. Chairman Taylor opened the floor for public comment. Board Member Aaron Smith thanked the Wastewater Department for their time providing him with a tour of their facilities and the duties they perform for the community.
12. The next Utility Board meeting is planned for June 5, 2019 at 5:00 P.M.
13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 5:39 P.M.

APPROVED THIS 5 DAY OF June, 2019

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD