

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

April 17, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary
Dan Lamar, Member
Aaron Smith, Member

Staff:

Jeff Greeno
Ryan Ottinger
Seth Byrd

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel

Guests:

Rod Sibery, Spectrum Engineering
Bob Holden, Wessler Engineering

-
1. Chairman Neil Taylor called the April 17, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. A full quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that a Working Session was held at 3:30 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the March 20, 2019 minutes. Secretary Jim Urban made a motion to accept the minutes as written. Member Dan Lamar seconded the motion. Motion carried.
4. Telecommunications Manager Seth Byrd asked the Board to approve software that will manage our infrastructure. This is a system that if one server goes down the other servers pick up the slack. This automation and much more is managed by VMware and is important in keeping support and updates current to maintain the security and reliability of our servers. Vice Chairman Bill Stoner made a motion to approve the CDW-G quote for \$17,765.53 for the VMware licenses and support with the City reimbursing the Utilities for their 43% of the split. Aaron Smith seconded the motion. Motion carried.
5. Wastewater Manager Ryan Ottinger asked the Board to accept a Change Order from Thieneman Construction. This change order is the redesign of the clarifier area resulting in an overall cost reduction. Member Lamar made a motion to approve Change Order No. 1 from Thieneman Construction, Inc. for a decrease of \$710,000.00 creating a final Project cost \$7,670,000.00 and authorize the General Manager to sign the document. Member Smith seconded the motion. Motion carried.
6. Wastewater Manager Ryan Ottinger asked the Board to approve a Change Order from Bowen Engineering. Installation of the centrifuge unit for the Sludge Dewatering Project at the Wastewater Plant came in under budget. This Project closed out at \$1,820,298.00. Vice Chairman Stoner made a motion to approve Change Order No. 1 from Bowen Engineering, Inc. for a decrease of \$32,202.00 and authorize the General Manager to sign the document. Secretary Urban seconded the motion. Motion carried.
7. Wastewater Manager Ryan Ottinger asked the Board to award the 2019 Sewer Lining Project. This Project is part of our ongoing preventative maintenance program to assist in controlling infiltration as part of our NPDES Permit from IDEM. Bids were received by Miller Pipeline and Insight Pipe Contracting. Member Lamar made a motion to issue a Notice of Award to Insight Pipe Contracting for a not to exceed amount of \$23,764.00 authorizing the General Manager to execute all pertinent documents as they are received and after review by legal counsel.

8. Electric Operations Manager Jeff Greeno and Rod Sibery from Spectrum Engineering asked the Board to award the 69kV Transmission Line Reroute Project to Henkels & McCoy, Inc. as the lowest bidder for the 69kV Re-route Project. Three bids were received from the following:
- Gaylor \$253,197.50
 - Hydaker-Wheatlake \$339,086.00
 - Henkels & McCoy \$170,695.50

Secretary Urban made a motion to to award the 2019 69kV Transmission Line Reroute Project to Henkels & McCoy for general construction at a not to exceed amount of \$170,695.50. The additional funding needed above the \$100,000 budgeted will be funded from Capitol Budget line item #10, Scada Upgrades at \$50,000.00 and Capitol Budget line item #2, Automated Distribution at \$20,695.50. I further move to amend the Capitol Budget to reflect these changes. The motion was seconded by Vice Chairman Stoner. Motion carried.

9. General Manager Ed Basquill asked the Board to consider options for the Noble Street Property. The parks Department is very interested in swapping the Utility owned property at 501 East Noble Street for a portion of property in Abner Longley Park. Member Lamar made a motion to approve General Manager Basquill moving forward in pursuing a possible land swap with the City of Lebanon involving the Utility owned property at 501 East Noble Street and a portion of land in Abner Longley Park. I further move to rescind Board Action dated March 20, 2019 to list the property with any Realtor. This motion was seconded by Secretary Urban. Motion carried.
10. Vice Chairman Stoner made a motion to approve the claims dated April 17, 2019 for \$1,668,008.70. Secretary Urban seconded the motion. Motion carried.
11. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Basquill gave an informational presentation titled Your Electric Utility 2019, including explanation of our RP3 Platinum award.
12. Chairman Taylor opened the floor for public comment. No comments were brought before the Board.
13. The next Utility Board meeting is planned for May 22, 2019 at 5:00 P.M.
14. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 5:39 P.M.

APPROVED THIS 22 DAY OF May, 2019

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD