

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

March 20, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Absent
Jim Urban, Secretary
Dan Lamar, Member
Aaron Smith, Member

Staff:

Sandra Morgan
Sam Messenger
Danielle Butts
Ed Basquill, General Manager
Jeff Jacob & Steve Henke, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the March 20th, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Vice Chairman Bill Stoner was not in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that a Working Session was held at 4:45 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the March 6, 2019 minutes. Member Aaron Smith noted the date in Item #1 needed changed. Member Dan Lamar made a motion to accept the minutes with the change. Member Smith seconded the motion. Motion carried.
4. Chief Financial Officer Sandra Morgan presented a PowerPoint depicting the Year-end Financial status of the Utilities as of Year-end 2018. Waste water should see no rate increase in the next couple years. However, it has been suggested to the City that a yearly rate increase of 2% would be better for the citizens than a big jump in five years. Member Smith went on record as stating he is wondering if rate increases would be entirely necessary if PILOT payments weren't being made. In 2018 wastewater payments to the City were \$206,142.
5. Legal Counsel Jeff Jacob asked the Board to consider a Listing Agreement for the sale of the property at 501 E. Noble Street. This property was purchased to acquire an easement for the 69kV South Loop Project. An auction was unsuccessfully held late summer of last year. Secretary Urban made a motion seconded by Member Lamar to approve the listing contract with Tucker at 3% for the Sale of the residence at 501 E. Noble Street. Motion carried.
6. General Manager Ed Basquill asked the Board to renew our contract with Security Engineers for our in-house security guard. Member Lamar made a motion to approve the 2019 Service Agreement with Security Engineers. Member Smith seconded the motion. Motion carried.
7. Legal Counsel Jeff Jacob informed the Board of additional requirements for reviewing our benefit plan documents. There will be a mandatory change in 2020 in the application of hardship rules. Secretary Urban made a motion to approve the Engagement letter with Ogletree Deakins for the purpose of reviewing the Lebanon Utility Pension and Retirement Benefit Plan documents in an amount not to exceed \$9,000.00. Seconded by Member Smith. Motion carried. Counsel further recommends a July review of our plan administrators.

8. Legal Counsel Jeff Jacob brought additional information to the Board regarding our 3-year Agreement with Plant Growth Management for Right of Way Clearing. Member Lamar made a motion to approve the Addendum to Plant Growth Management's 3-year Agreement dated March, 2018. Secretary Urban seconded the motion. Motion carried.
9. Secretary Urban made a motion to approve the claims dated March 20th, 2019 for \$2,275,390.87. Member Smith seconded the motion. Motion carried.
10. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Basquill introduced Electric Meter Technician Sam Messenger who presented an excellent PowerPoint presentation with an overview of Lebanon Utilities services and frequently asked questions and energy saving tips with the assistance of Customer Service Representative Danielle Butts.
11. Chairman Taylor opened the floor for public comment. No comments were brought before the Board.
12. The next Utility Board meeting is planned for April 3rd, 2019 at 5:00 P.M.
13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Urban. The motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 6:02 P.M.

APPROVED THIS 17th DAY OF April, 2019

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD