

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

March 6, 2019

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Jim Urban, Secretary  
Dan Lamar, Member  
Aaron Smith, Member

Staff:

David VanWye  
Ryan Ottinger  
Ed Basquill, General Manager  
Jeff Jacob & Steve Henke, Legal Counsel

Guests:

John Lightner, Butler, Fairman & Seufert

- 
1. Chairman Neil Taylor called the March 6th, 2019 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. A full quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that a Working Session was held at 4:30 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the February 20, 2019 minutes. Secretary Jim Urban made a motion to accept the minutes as written. Member Aaron Smith seconded the motion. Motion carried.
4. Legal Counsel Jeff Jacob asked the Board to consider options to the current Line Clearing Agreement with Plant Growth Management. After some deliberation a motion was made by Member Dan Lamar and seconded by Vice Chairman Bill Stoner to table this Agenda item to the next Board meeting. Motion carried.
5. Engineering Assistant David VanWye asked the Board to approve a quote for semi-annual sub-station maintenance. Three qualifying quotes were received;
  - Total Electric Systems \$78,895.00
  - Electric Power Systems \$77,117.50
  - Electrical Maintenance Testing \$62,385.00

Secretary Urban made a motion to approve the quote from Electrical Maintenance Testing for a not to exceed amount of \$62,385.00 for the semi-annual maintenance of the Utilities substations. Member Lamar seconded the motion. Motion carried.

6. Acting Water, Wastewater Manager Ryan Ottinger explained to the Board the copper concentration in the effluent flow from the Wastewater Treatment Plant to the creek was reported to the Indiana Department of Environment Management as exceeding our permit requirements seven out of twelve months in 2018. In order to assist in becoming compliant Manager Ottinger is asking the Board to approve a study to assist in procedures to become compliant. Vice Chairman Stoner made a motion to approve a proposal from Ramboll for a not to exceed amount of \$58,000.00 to assist with a process to adjust the cooper limits to be compliant with the Indiana Department of Environmental Management, authorizing General Manager Ed Basquill to sign all pertinent documents. Secretary Urban seconded the motion. Motion carried.

7. Acting Water, Wastewater Manager Ryan Ottinger proposed a Project that would help eliminate sanitary sewer overflows in the southern part of town in the area of the Indianapolis Avenue lift station. This Project could eliminate up to 30% of the City's recurring wet-weather sanitary sewer overflows. Member Smith made a motion and Secretary Urban seconded to approve the Indianapolis Avenue Lift Station Force Main Relocation Project. Member Smith made a motion to approve the Engineering Services Agreement with Butler, Farman & Seufert for a not to exceed amount of \$69,800.00 authorizing General Manager Ed Basquill to sign all pertinent documents. Motioned seconded by Vice Chairman Stoner. Both motions carried. John Lightner of Butler, Fairman & Seufert recommended the Board consider installing permanent monitors.
8. General Manager Ed Basquill asked the Board to allow him to deviate from current Board policy in order to offer vacation time at his discretion to use in negotiations to hire experienced Journeymen Linemen. Member Lamar made a motion to approve the request to deviate from current policy for the two Journeymen Lineman only and allow General Manager Ed Basquill to negotiate with these Linemen in an effort to hire experienced linemen. Motion seconded by Secretary Urban. Motion carried.
9. Member Lamar made a motion to approve the claims dated March 6th, 2019 for \$778,805.61. Secretary Urban seconded the motion. Motion carried.
10. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Basquill stated that Fire Chief, Chuck Batts gave a shout-out to the electric crew for their assistance in stabilizing an AT & T utility pole that was struck and damaged. although not utility property the crew responded immediately and were very helpful.  
  
Member Smith expressed his appreciation to Ryan Ottinger and Bobby Taylor for giving him a tour of fifteen water facilities.
11. Chairman Taylor opened the floor for public comment. No comments were brought before the Board.
12. The next Utility Board meeting is planned for April 3rd, 2019 at 5:00 P.M.
13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:55 P.M.

APPROVED THIS 20th DAY OF March, 2019

---

CHAIRMAN OF THE BOARD

ATTEST:

---

SECRETARY OF THE BOARD