

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

April 18, 2018

Council Chambers

5:00 P.M.

Board:

Gary Ladd, Chairman
Neil Taylor, Vice Chairman
Jim Urban, Secretary
Dan Lamar, Member
Bill Stoner, Member

Staff:

Sandra Morgan
Michael Susong

Jeff Jacob, Legal Counsel

Guests:

Andre Riley - Umbaugh
John Lightner – BF&S

1. Chairman Gary Ladd called the April 18, 2018 meeting of the Lebanon Utility Service Board to order at 5:13 P.M. A full quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Ladd stated that a Working Session was held at 4:30pm, this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.

3. Chairman Ladd requested comments or changes to the April 4, 2018 minutes. Secretary Jim Urban made a motion to accept the minutes as written. Member Bill Stoner seconded the motion. Motion carried.

4. Water Wastewater Manager Michael Susong asked the Board to approve an Addendum to Umbaugh & Associates Agreement dated May 17, 2017 for \$75,000 to conduct a water rate analysis. Umbaugh has been asked to perform many tasks out-side the scope of the original Agreement. Member Lamar made a motion to approve the Addendum to Umbaugh's Agreement for \$25,000 for a total not to exceed amount of \$100,000 for additional services they have been asked to provide regarding the Water Rate Adjustment. The General Manager is authorized to sign the Addendum. Secretary Urban seconded the motion. Motion carried.

5. Water Wastewater Manager Michael Susong asked the Board to approve a proposal from Butler Fairman & Seufert to perform a study to evaluate the capacity and condition of the sanitary sewer system in the downtown area. Vice Chairman Neil Taylor moved to accept the proposal from Butler Fairman & Seufert for a not to exceed \$32,200 to evaluate the sanitary sewer and water systems in the downtown area, with the General Manager signing the document. Member Stoner seconded the motion. Motion carried.

6. Water Wastewater Manager Michael Susong asked the Board to approve additional funds to Sondi Solutions for \$22,200 to complete several projects. The projects were significantly more complicated than anticipated. We would like to complete The Business Continuity, and the Crisis Management Planning Projects. Member Stoner made a motion to approve Sondi

Solutions' Staff Augmented Resource Proposal dated April 9, 2018 (version 2.0) for a not to exceed amount of \$22,200 having the General Manager sign all associated documents. Vice Chairman Taylor seconded the motion. Motion carried.

7. Chief Financial Officer Sandra Morgan asked the Board to approve a proposal for Billing and Finance Software thru NiSC. This software will replace the current financial and billing systems. This cloud based system will increase efficiencies and accuracies. It will also allow our customers more flexibility in payment options and data retrieval. Member Lamar moved to approve the proposal from NISC for a not to exceed one-time price of \$207,322, plus monthly recurring fees of \$10,852, plus annual recurring fees of \$2,750 allowing the General Manager to sign the contract associated documents. Secretary Urban seconded the motion. Motion carried.

8. Legal Counsel Jeff Jacob will ask the Board to approve additional relocation costs associated with the Utilities purchase of 501 E. Noble Street that is in the 69kV route. Member Stoner moved to approve the additional relocation costs of \$3,863.43. Vice Chairman Taylor seconded the motion. Motion carried.

9. Secretary Urban made a motion to approve the claims dated April 18, 2018 for \$1,836,958.73. Member Stoner seconded the motion. Motion carried.

10. Chairman Ladd asked for any other business that may be brought before the Board. General Manager Mike Whitman reported to the Board and the listening public the following:

Today is Lineman Appreciation Day across the Hoosier state. More than 1,600 men and women maintain more than 134,000 miles of line for electric co-ops, municipal electric utilities and investor-owned electric utilities. Electric utility workers are often first responders during storms and other catastrophic events, working to make the scene safe for our other public safety heroes. These dedicated individuals work in inclement weather and other challenging conditions to ensure the safe and reliable delivery of electric energy to our customers.

It is appropriate to recognize our hardworking employees and to note especially their efforts to restore power during outages and provide assistance to other areas of our state. We are proud of the work they do and congratulate them on their service to the community.

Recently Lebanon Utilities hosted a Leadership Development Seminar sponsored by Indiana Municipal Electric Association. The guest speaker talked about Motivating a Multi-Generational Workforce. The challenge with today's leaders including those at Lebanon Utilities is that they are now dealing with multiple generations in the work place that all bring a unique culture regarding values, communication, and significance. Each generation has its own language and is motivated differently. The seminar was informative and an awareness experience. IMEA member utilities throughout the state including Lebanon Utilities attended this informative session.

I appreciate you taking the time to be with us today. Please Remember - - - Be Safe Out There!

11. Chairman Ladd opened the floor for public comment. Jerimiah Smith, 111 Park Drive in Lebanon addressed the Board with concerns of his property having flooding issues even into the home during heavy rains. Water Wastewater Manager Michael Susong spoke at length with Mr. Smith, and the Board assure him we would look into his concerns.

12. The next Utility Board meeting is planned for May 8, 2018 at 5:00pm.

13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Stoner. The motion was seconded by Vice Chairman Taylor. Motion carried

The meeting was adjourned at 6:05pm.

APPROVED THIS _____ DAY OF _____

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD