

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

January 6, 2016

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Woods, Chairman

Gary Ladd, Vice Chairman

Jim Urban, Secretary

Neil Taylor, Member

Dan Lamar, Member

Staff:

Bob Waples

Guests:

Legal Counsel: Jeff Jacob

1. Chairman Allen Woods called the January 6, 2016 meeting of the Lebanon Utility Service Board to order at 4:05 P.M. A Full Quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Woods mentioned that a working session was held at 2:30 this same date. Confirmation of appropriate notification was acknowledged. No action was taken or decisions made in this session.

2. Pledge of Allegiance to the American Flag was observed.

3. Chairman Woods requested comments or changes to the December 21, 2015 minutes. Member Neil Taylor made a motion to approve the minutes. Vice Chairman Gary Ladd seconded the motion. Motion carried.

4. The discussion regarding funding options for the unfunded actuarial accrued liability for the pension fund was tabled by a motion from Member Dan Lamar, and seconded by Secretary Jim Urban.

5. Chairman Woods stated the Budget and Finance Committees would be combined to create the Finance Committee. Member Neil Taylor and Vice Chairman Gary Ladd will form the Finance Committee. Member Dan Lamar and Secretary Jim Urban would form the Personnel committee. Member Lamar made a motion to accept the committees as assigned. Member Taylor seconded the motion.

Chairman Woods informed the public that the Board would like to be perceived as assessable by its employees. Chairman Woods has assigned each Board member to a department of the Utilities with contact information provided to ensure easy access should an employee want to talk to a Board member.

Liaison Assignments are as follows;

- Electric Department Dan Lamar
- Wastewater Department Gary Ladd
- iLines Department Jim Urban
- Water Department Neil Taylor
- Administration Allen Woods

6. Discussion of Board meeting dates and times was tabled by a motion from Vice Chairman Gary Ladd. The motion was seconded by Member Lamar. The next Board meeting will be as previously scheduled, Wednesday, January 20, 2016 at 4:00pm.

7. General Manager Mike Whitman gave the Board an update on the financial/construction status of the electric operations building with substantial completion by the end of March.

8. Secretary Urban made a motion to approve the claims dated December 31, 2015 for \$1,193,687.33, and January 6, 2016 for \$824,773.96. Member Taylor seconded the motion. Motion carried.

9. Chairman Woods asked for any other business that may be brought before the Board.

General Manager Mike Whitman stated that Sondhi, our outsourced Information Technology contractor is on site and have created a governance committee that will be a great asset to the Utilities and City.

10. Chairman Woods opened the floor for public comment. No comments were received.

Chairman Woods thanked Dan Lamar for his years of service and guidance during his years on the Board and as the Chairman for the last three years!

11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Ladd. The motion was seconded by Member Taylor. Motion carried

The meeting was adjourned at 4:25pm.

The next Utility Board meeting will be January 20, 2016 at 4:00pm.

APPROVED THIS 20th DAY OF January, 2016

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD