

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

January 20, 2016

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Woods, Chairman

Gary Ladd, Vice Chairman

Jim Urban, Secretary

Neil Taylor, Member

Staff:

Mike Whitman

Bob Waples

Sandra Morgan

Pete Shepherd

Guests: Travis Barnes with Principal

Legal Counsel: Jeff Jacob

1. Chairman Allen Woods called the January 20, 2016 meeting of the Lebanon Utility Service Board to order at 4:04 P.M. Member Dan Lamar was not in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Woods mentioned that an Executive Session was held at 2:00 followed by a Working Session at 2:45 this same date. Confirmation of appropriate notification was acknowledged. No action was taken or decisions made in this session.

2. Pledge of Allegiance to the American Flag was observed.

3. Chairman Woods requested comments or changes to the January 6, 2016 minutes. Vice Chairman Gary Ladd made a motion to approve the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.

4. Finance Manager Sandra Morgan introduced Travis Barnes from Principal who explained the funding options available to the Board for the unfunded actuarial accrued liability for the Utilities Pension Plan. Mr. Barnes asked the Board to decide whether they wanted to choose to fund the defined benefit plan over a period of 15, 20, or 25 years. There will be no change to employees benefits. Member Neil Taylor made a motion to fund the accrued liability from the benefit plan at 20 years. Vice Chairman Ladd seconded the motion. Motion carried.

5. Chairman Woods stated the Board has been discussing changing the date and time of the Utility Service Board meetings. The Board has decided to keep the dates as they have been, but to move the time to 5:00pm. Vice Chairman Ladd made a motion to keep the Utility Service Board dates as previously scheduled; the first Wednesday of each month after the first Monday and the second Wednesday thereafter. The time will be moved to 5:00pm. Secretary Urban seconded the motion. Motion carried.

6. General Manager Whitman explained to the Board the Indiana Municipal Power Agency is asking the Common Council of the City of Lebanon to approve an Ordinance appointing him as a Commissioner to their Board. Legal Counsel Jeff Jacob read the Utility Board Resolution No 2016-01 asking the City to approve this Ordinance. Member Taylor made a motion to approve Resolution 2016-01 Appointing Mike Whitman as an IMPA Commissioner and to proceed to send the Ordinance request to the Common Council of the City of Lebanon. Secretary Urban seconded the motion. Motion carried.

7. Water/Wastewater Operations Manager Bob Waples asked the Board to approve the material and maintenance work performed by Peerless Midwest on Sugar Creek Well #2 in the amount of \$18,033 which includes replacement of a 40hp well pump motor and 126' of new 6" pipe. Vice Chairman Ladd

made a motion to approve the material and maintenance work performed by Peerless Midwest on Sugar Creek Well #2 for a total amount of \$18,033.00. Member Taylor seconded the motion. Motion carried.

8. Water/Wastewater Operations Manager Bob Waples asked the Board to approve the cost to line four additional manhole covers as recommended by Wessler Engineering while in the field. The not to exceed cost to rehab Twenty-two manhole covers for \$14,700 was approved at the November 18, 2015 Board meeting. The additional 4 manhole structures equal a total of 30.33ft for \$4,549.50. Member Taylor made a motion to approve the additional \$4,549.50 to cover the cost of lining additional manhole structures recommended by Wessler Engineering. Vice Chairman Ladd seconded the motion. Motion carried.

9. Water/Wastewater Operations Manager Bob Waples asked the Board to approve the purchase of a replacement for the current 2005 Ford F350 crew truck with crane, known as truck #2 for an amount not to exceed \$67,000.00. Quotes were received from local Ford, Chevy and Dodge dealers for the Truck chassis. A quote was received from Clark Truck Equipment for the crane. Manager Waples explained to the Board the heavier Ford Chassis is needed to support the Crane. Secretary Urban made a motion to approve the purchase of the Ford F450 from Gene Lewis Ford in the not to exceed amount of \$43,945.00. Vice Chairman Ladd seconded the motion. Motion carried.

Member Taylor made a motion to approve the purchase of a crane for a not to exceed amount of \$22,995.00 installed from Clark Truck Equipment. Secretary Urban seconded. Motion carried.

10. Secretary Urban made a motion to approve the claims dated January 20, 2016 for \$1,475,388.50. Member Taylor seconded the motion. Motion carried.

11. Chairman Woods asked for any other business that may be brought before the Board.

12. Chairman Woods opened the floor for public comment. No comments were received.

13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Ladd. The motion was seconded by Secretary Urban. Motion carried

The meeting was adjourned at 4:35pm.

The next Utility Board meeting will be February 3, 2016 at 5:00pm.

APPROVED THIS 3rd DAY OF February, 2016

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD