

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

July 22, 2009

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman
Tom Temple, Secretary
Dan Lamar, Member
Jim Urban, Member

Staff:

Michael Martin
Bob Waples
Mike Adams
Linda Ridgway

Guests:

Mayor Huck Lewis
Scott Miller, Umbaugh
& Associates

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:15 P.M. Vice Chairman Gary Ladd was not present. Confirmation of appropriate notification was acknowledged.

2. Chairman Milburn requested comments on the July 8, 2009 minutes. Hearing no comments Secretary Tom Temple made a motion to approve the minutes as written. Member Dan Lamar seconded the motion. Motion carried.

Chairman Milburn acknowledged the presence of Mayor Huck Lewis and asked General Manager Martin to introduce the Mayor and any agenda he may have to bring before the Board. Mayor Lewis informed the Board of meetings with General Manager Martin, Water/Wastewater Manager Bob Waples, Economic Development Executive Director Dax Norton and others working together to offer a package to attract a nation-wide based company looking to locate a facility in this area. The customer is looking at Indianapolis, Plainfield and Lebanon, would bring approximately 60 new jobs to Lebanon with an average salary of \$40,000. General Manager Martin stated the Utilities have been working with the committee to present an attractive package to the new company to entice them to choose to locate in Lebanon utilizing the now empty MI Window building. Manager Martin asked the Board to consider a 30% discount on Availability fees based on the economic development benefits to the Utilities and the community as a whole. Member Dan Lamar made a motion to approve a 30% discount in Availability Fees for this new company. Member Jim Urban seconded. Motion carried

3. General Manager Mike Martin introduced Scott Miller of H. J. Umbaugh & Associates who presented a proposed Agreement for Financial Advisory Services for Board consideration. H. J. Umbaugh proposed to provide Capital Project Planning and Analysis of the water utilities rates and charges on a time and expense basis not to exceed \$20,000.00. Member Urban made a motion to accept the proposal from Umbaugh with Chairman Milburn signing the Agreement. Secretary Temple seconded. Motion carried.

4. Engineering Manager Mike Adams presented to the board a proposed agreement with ISC, Inc. to provide Continuing Engineering & Project Management Services. ISC Engineer, Kerry Vincent commented on the six to seven years they have been working with the Utilities and is very pleased with the working relationship now established. The Agreement provides for services on an hourly basis performed under an annual agreement, with the rates holding at the same price for several years at a not to exceed amount of \$70,000. Secretary Temple made a motion to accept the agreement from ISC, Inc. for the next year. Member Lamar seconded. Motion carried.

5. Electrical Engineering Manager Mike Adams proposed the Board accept Power Construction Group's labor contract bid for installation of AMI equipment in the substations. This recommendation is based on Power Construction Groups low bid of \$84,600.00. PCG's past performance on projects with the utilities has been very satisfactory and completed on the target date or earlier. Member Lamar made a motion to award Power Construction Group the labor contract to install AMI equipment in the substations. Secretary Temple Seconded. Motion carried.

6. Electrical Engineering Manager Mike Adams presented to the Board information on an Exacter Outage Avoidance System with his recommendation to purchase the system at a total price of \$8,850.00 plus expenses. After explanation of this system that will allow the electric department to identify possible equipment failures before they occur, Member Urban made a motion to purchase the Exacter Outage Avoidance equipment and to include follow-up on insurance protection for the system. Secretary Temple seconded. Motion carried.

7. General Manager Mike Martin requested Board approval to submit to City Council an ordinance amending Ordinance 04-09 which allows the City to charge for water services to automatic sprinklers utilized in fire protection at business establishments. Ordinance 04-09 permitted charging by meter size but the systems are not metered, therefore our legal counsel has reworded the original ordinance to reflect line size rather than meter size. Secretary Tom Temple made a motion to have General Manager Martin present the Ordinance amending Ordinance 04-09 to City Council. Member Urban seconded. Motion carried.

8. Member Urban made a motion to pay the claims dated July 22, 2009 for \$1,440,641.80 contingent upon an explanation of the \$300 invoice to Net-Tec. Secretary Temple seconded. Motion carried.

9. Chairman Milburn asked for any other business that should be brought before the Board.

General Manager Martin informed the board of former board member John Isenhour being in St. Vincent's hospital for tests.

General Manager Martin updated the Board on the status of the electric departments lift truck inspection as a result of the accident at the High School in June. Jeremy Ferguson accompanied the truck to the Dueco Truck Mfg. facility to provide information regarding the accident to assist in the investigation. Member Jim Urban asked for the results of this investigation to be reported to the Board.

The next Utility Board Meeting will be Wednesday, August 5, 2009 at 4:00pm.

10. Hearing no further business before the Board, a motion was made to adjourn the meeting by Member Urban. Secretary Temple seconded. Meeting was adjourned at 5:22pm.

APPROVED THIS ____ DAY OF _____, 2009

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD