

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

March 18, 2009

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman
Gary Ladd, Vice Chairman
Dan Lamar, Member
Jim Urban, Member

Staff:

Michael Martin
Bob Waples
Mike Adams
Sandra Morgan
Randy Parsons
Steve Large
Linda Ridgway

Guests:

Larry Giddings, Legal Counsel

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M. Secretary Tom Temple was not present. Confirmation of appropriate notification was acknowledged.
2. Chairman Milburn requested comments on the March 4th, 2009 minutes. Hearing no comments Member Jim Urban made a motion to approve the minutes as written. Member Dan Lamar seconded the motion. Motion carried.
3. Finance Manager Sandra Morgan provided a report of the 2008 Year-End Financials. The Board Members thanked Sandra for her work in compiling this information.
4. Finance Manager Sandra Morgan addressed the Board requesting approval of the January 2009 transfer of funds to the Telecommunications Utility in the amount of \$8,372.29 to be divided equally between the electric, wastewater, and water utilities for the purpose of covering cash shortages in the Telecommunications Utility. Member Urban made the motion to accept the transfer. Vice Chairman Gary Ladd seconded. Motion carried.
5. Water/Wastewater Manager Bob Waples informed the Board of the Park Board's interest in having the Utilities purchase the Tube Forming property and then swapping it for the property in Longley Park now owned by the City's Parks Department. The land in Longley Park is that site on which construction of the Southside Water

Treatment Plant is proposed and for which there is present agreement for the Utilities to purchase the land from the Parks Department contingent upon approvals to build the plant. The cost of Utilities purchasing the Tube Forming property and then exchanging it for the land in Longley Park is far less expensive than purchasing the Longley Park property outright from Parks Department as in the present agreement. Manager Waples stated that this arrangement would also provide better access to well #3 as long as in the new agreement easement rights were obtained from the Parks Department. He also said that an environmental study of the Tube Forming property would not be necessary as that had already been previously performed when this option was originally considered. After some discussion Manager Waples was asked by Member Lamar and Attorney Giddings to obtain a Memorandum of Understanding from the Park Board. All Board Members were in agreement to pursue the possibility of purchasing the Tube Forming property as long as a clear understanding of the Park Board's intent was obtained.

6. Engineering Manager Mike Adams presented to the Board a change order to the contract with Electrical Power Products. Manager Adams explained the reasons for the changes to the plans for the Walk-up Cabinet at the 69 Duke Delivery Point and that the cost would be an additional \$8,740.00. Member Lamar made a motion the project move forward as recommended and the Change Order for \$8,740.00 be accepted. Member Urban seconded. Motion carried.

7. Engineering Manager Adams requested the Board approve an estimate from Underwood Machinery Transport/Transfer Company, LLC in the amount of \$5,675.00 to offload and set the Walk-up Cabinet for the Duke Delivery Point. Member Lamar made a motion to authorize Underwood Machinery to transport and set the Cabinet for \$5,675.00 upon receipt of a Certificate of Insurance from Underwood for no less than \$1,000,000.00 of coverage. Member Urban seconded. Motion carried.

8. Waste Water Supervisor Steve Large requested approval from the Board for additional costs in the amount of \$1,798.00 incurred by Insituform for completion of the Sewer Lining Project in Ulen. Mr. Large explained the project is complete and the extra cost was due to estimated footage differences. Vice Chairman Ladd made a motion to approve the additional cost to the Insituform Contract in the amount of \$1,798.00. Member Lamar seconded. Motion carried.

9. Waste Water Supervisor Steve Large requested approval from the Board to declare a 96 Ford Taurus as surplus property and to be able to advertise for sealed bids for the sale of this vehicle. After some discussion, Member Urban made a motion to declare the 96 Taurus as surplus and advertise for sealed bids. Member Lamar seconded. Motion carried.

10. General Manager Mike Martin presented to the Board a Resolution on Global Warming and Climate Change from IMPA. General Manager Martin asked for Board approval of the Resolution and permission to present the Resolution signed by the

Board at the next City Council Meeting for Council approval. Vice Chairman Ladd made a motion to approve the Resolution. Member Urban Seconded. Motion carried. All members present signed the document

11. Member Urban made a motion to pay the claims dated March 18, 2009 for \$2,179,558.55. Vice Chairman Ladd seconded. Motion carried.

Hearing no further business before the Board, a motion was made to adjourn the meeting by Member Urban. Vice Chairman Ladd seconded. Meeting was adjourned at 5:55 PM.

APPROVED THIS _____ DAY OF _____, 2009

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD