

**LEBANON UTILITY SERVICE BOARD**  
**Lebanon, Indiana**

June 9, 2010

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman  
Tom Temple, Secretary  
Jim Urban, Member  
Mike Thrine, Member

Staff:

Michael Martin  
Mike Adams  
Bob Waples  
Randy Parsons  
Doug Zitzelsberger

Guests:

Legal Counsel:

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M. Dan Lamar was unable to attend. Confirmation of appropriate notification was acknowledged.
2. Chairman Milburn requested comments on the May 5th, 2010 minutes. Hearing no comments Secretary Tom Temple made a motion to approve the minutes as written. Member Jim Urban seconded. Motion carried.
3. Finance Manager Sandra Morgan addressed the Board requesting ratification of the March and April 2010 repayment of funds to the Electric, Water and Wastewater Utilities from the Telecommunications Utility in the amount of \$14,319.86. This brings the total loan amount to \$1,612,983.44 as of April 30, 2010. Secretary Temple made a motion to ratify the transfer. Member Mike Thrine seconded. Motion carried.
4. Water/Wastewater Manager Bob Waples asked for Board approval to hire Mossman Metal Works to install a catwalk to allow safe access for cleaning of the pumping wet well area to accommodate IDEM's concerns of grease accumulating on the walls. Member Urban made a motion to accept the quote from Mossman Metal Works in the amount of \$11,300.00 with General Manager Mike Martin signing the quote. Secretary Temple seconded. Motion carried.
5. Water/Wastewater Manager Bob Waples requested permission from the Board to hire Quality Coatings as the contractor for lining the EQ Basin. A quote was received from Coline Floor Coatings in the amount of \$51,550.50, and one from Quality Coatings in the amount of \$54,000.00. Although their quote is higher, Mr. Waples recommended using Quality Coatings since they are familiar with the project and they are offering a 10 year warranty. Member Thrine made a motion to accept the quote from Quality Coatings

accepting the higher bid with the 10 year warranty. Member Urban seconded. Motion carried.

6. Engineering and Electric Operations Manager Mike Adams requested approval of the Board to purchase equipment to upgrade the West 6904 Substation as outlined by ISC, Inc. Manager Adams explained to the Board that they have found a way to provide the Line Current Differential Relaying at the Central Substations by using alternate settings of the Transmission Line Relays at West Substation and the Duke Delivery Point, which means there would not be a need to purchase items for the Central Substation, 1 Line Current Differential Relay and 6 Current Transformers at a savings of \$18,642.00. The equipment needed as outlined in a quote from ISC, Inc. will cost \$75,435.65. Member Urban made a motion to allow Manager Adams to proceed with the equipment swap out for \$75,435.65. Secretary Temple seconded. Motion carried.

7. Engineering and Electric Operations Manager Mike Adams presented the Board with a ISC, Inc.'s review of the quotes submitted for the West Substation & 69 kV Transmission Loop Upgrades. Quotes were received from Gaylor Electric for \$35,300.00, Power Construction Group, LLC for \$28,636.00, and Premier Power Maintenance Corporation for \$33,020.00. ISC recommended Power Construction Group be awarded the contract for the West Substation Project in the amount of \$28,636.00. Secretary Temple made a motion to accept Power Construction quote for \$28,636.00 with General Manager Martin signing the documents. Member Thrine seconded. Motion carried.

8. Engineering and Electric Operations Manager Mike Adams requested approval of the Board to accept High Voltage Maintenance' quote of \$47, 248.00 for testing and inspection of System Substations. Quotes were presented by American Electric Testing for \$52,914.00, Energy Systems Maintenance for \$52,225.00, and Premier Power Maintenance Corporation for \$49,000.00. Member Urban made a motion to award High Voltage Maintenance the contract for the Testing and Inspection of System Substations for the not to exceed amount of \$47,248.00. Member Thrine seconded. Motion carried.

9. IT and Telecommunications Manager Randy Parsons presented to the Board the department's monthly Broadband report and the IT Network and Telecom Network Project update.

10. Member Urban made a motion to pay the claims dated May 31<sup>st</sup>, 2010 for \$626,840.95. Secretary Temple seconded. Motion carried

11. Chairman Milburn asked for any other business that should be brought before the Board.

General Manager Mike Martin distributed a draft of a proposed Financial Reserve Policy for Lebanon Utilities for Board perusal. This policy will be discussed at a future board meeting.

General Manager Martin provided the Members with a copy of the Executive Summary of IMPA Efficiency Power Plant or IEPP for the members to review and then present to the City Council in August.

Member Urban discussed his concerns regarding the location of the Lau Substation and its close proximity to the street and on a curve in the road. General Manager Martin and Manager Adams will look into possibilities to protect this substation.

Manager Martin and Board Chairman Milburn will be attending the APPA National Conference in Orlando on June 19<sup>th</sup> thru June 23<sup>rd</sup>.

13. Hearing no further business before the Board, a motion was made to adjourn the meeting by Member Urban. Secretary Temple seconded. The meeting was adjourned at 5:30 pm.

The next Utility Board Meeting will be Wednesday, July 7<sup>th</sup>, 2010 at 4:00 pm.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010

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CHAIRMAN OF THE BOARD

ATTEST:

\_\_\_\_\_  
CLERK OF THE BOARD