

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

April 7, 2010

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman
Dan Lamar, Vice Chairman
Tom Temple, Secretary
Jim Urban, Member
Mike Thrine, Member

Staff:

Michael Martin
Mike Adams
Bob Waples
Randy Parsons
Doug Zitzelsberger
Laurie Gross
Steve Large

Guests:

Legal Counsel: Larry Giddings

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M with a full quorum of members present. Confirmation of appropriate notification was acknowledged.

On behalf of all the Board Members Chairman Allen Milburn welcomed Mr. Mike Thrine to the Board. Mr. Thrine was appointed by the City Council to replace Mr. Gary Ladd.

2. Chairman Milburn requested comments on the March 17, 2010 minutes. Hearing no comments Member Jim Urban made a motion to approve the minutes as written. Member Dan Lamar seconded. Motion carried.

3. General Manager Mike Martin requested that the Board raise the limits on the previously approved contract with Umbaugh & Associates for assistance in the water rate case from the present \$20,000 to \$22,407.31. This change is due to the need to prepare further rate impact analysis as well as preparation and attendance at other meetings. Also, given that Umbaugh and Associates had also been requested to conduct additional meetings with the Board, City officials and the public beyond that contracted for. Mr. Martin recommended approval of \$9,007.69 under additional services. Member Lamar made a motion to accept the additional costs of Umbaugh's contract in the amount of \$2,407.31 and \$9,007.69 for additional services. Secretary Tom Temple seconded the motion. Motion carried.

4. Engineering and Electric Operations Manager Mike Adams addressed the Board with revisions to the Electric Capital Budget due to the pending I-65 boundary change possibility with REMC. Secretary Tom Temple made a motion to accept the revised Electric 2010 Capital Budget. Member Lamar seconded. Motion carried. Board Members thanked Manager Martin and his staff for all the work involved in revising the Electric Capital Budget to accommodate the boundary change costs.

5. IT and Telecommunications Manager Randy Parsons requested approval of an upgrade to the Customer Information System provided by Harris Systems. Customer Services Manager Laurie Gross helped to explain to the Board the urgent need for this upgrade, one of which includes accommodating current laws governing credit card information storage. In addition, the upgrade will virtualize the system to avoid hardware upgrade costs now and in the future as well as provide for operation in a Windows 7 environment. Manager Parsons recommended that the Board accept Harris Computers quote of \$89,000 with the addition of \$5,000 to cover travel for Harris personnel to provide instruction. The project total is \$94,000.00. Member Urban made a

motion to accept the Project total of \$94,000 as proposed with Chairman Milburn authorized to sign. Secretary Temple seconded. Motion carried.

6. IT and Telecommunications Manager Randy Parsons requested approval to purchase data storage for the network. Manager Parsons stressed the importance of placing data storage off site to protect information from any sort of disaster that may occur impacting the Municipal Building. He shared that current data storage offsite involves tape which may require a few days to restore system operation. Since the acquisition of the new VM Ware we can now have a redundant system that will store data on site and offsite in a live and replicated operational mode at a minimum of 10 Tb of capacity. Adjustments will be made to the IT Budget to accommodate the not to exceed quote from Hipskind in the amount of \$63,160.00. Member Lamar made a motion to accept the not to exceed quote from Hipskind in the amount of \$63,160.00. Member Thrine seconded. Motion carried.

7. General Manager Martin brought information to the Board regarding the 2010 American Public Power Association National Conference being held in Orlando, Florida June 19th thru 23rd. The National conference is the primary educational and networking event for public power leaders and policymakers. The Conference will help prepare for the urgent challenges utilities are facing today, including governance and management issues, which will help managers and Board members with long-term strategic planning. Member Lamar made a motion to authorize the attendance of General Manager Martin and Chairman Milburn. Secretary Temple seconded. Motion carried.

8. Secretary Temple made a motion to pay the claims dated March 31, 2010 for \$1,581,271.88. Member Urban seconded. Motion carried

9. Chairman Milburn asked for any other business that should be brought before the Board.

Chairman Milburn asked the Board for a motion to elect a new Vice Chairman to fill the vacancy created by the loss of Gary Ladd. Member Urban nominated Dan Lamar. Secretary Temple seconded. Motion carried.

General Manager Mike Martin reminded the Board of the hearing regarding the Water Rate increase on Monday, April 12th at the City Council meeting.

6. Hearing no further business before the Board, a motion was made to adjourn the meeting by Member Urban. Secretary Temple seconded. Meeting was adjourned at 6:00 pm.

The next Utility Board Meeting will be Wednesday, April 21st, 2010 at 4:00 pm.

APPROVED THIS ____ DAY OF _____, 2010

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD