

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

March 23, 2011

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman
Dan Lamar, Vice Chairman
Tom Temple, Secretary
Mike Thrine, Member
Jim Urban, Member

Staff:

Michael Martin
Bob Waples
Sandra Morgan
Laurie Gross
Linda Ridgway

Guests:

Gary Ladd of Ladd Engineering,
Mayor Lewis

Legal Counsel: Larry Giddings

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M. with a full quorum of members present. Confirmation of appropriate notification was acknowledged.

2. Chairman Milburn requested comments or changes to the March 9th, 2011 minutes. Hearing no comments or corrections Secretary Tom Temple made a motion to approve the minutes as written. Member Jim Urban seconded. Motion carried.

3. Finance Manager Sandra Morgan addressed the Board requesting ratification of the January 2011 transfer of \$6,279.10 to the Telecommunications Utility. Vice Chairman Dan Lamar made a motion to accept this transfer, Secretary Temple seconded. Member Urban voted against the motion. Motion carried.

Manager Morgan also requested ratification of the repayment of \$21,218.72 in February 2011 from the Telecommunications Utility to the Electric, Water and Wastewater Utilities. This brings the total loan amount to \$1,579,289.45 as of February 28, 2011. Member Urban made a motion to ratify this transfer. Member Mike Thrine seconded. Motion carried.

4. General Manager Mike Martin introduced Water/Wastewater Manager Bob Waples and Mr. Gary Ladd of Ladd Engineering who presented their plan to advertise for bids to line an additional 16,204 feet of sanitary sewers between Elm Street and Noble Street and Indianapolis Avenue to State Road 39. Mr. Jim Urban made a motion to accept Ladd Engineering as the engineer on the project with General Manager Mike Martin as signatory. Secretary Temple seconded. Motion carried. After informing the viewing public as to how sewers are lined and how it does not disturb roads, yards and streets a request was made for a motion to approve the project. Vice Chairman Dan Lamar made a motion to proceed with the lining project in a not to exceed amount of \$395,000.00 as was budgeted for this project. Member Thrine seconded. Motion carried.

5. General Manager Mike Martin gave a power point presentation of the Energy Efficiency Program that Indiana Municipal Power Agency in conjunction with Lebanon Utilities launched March 1st. The intent of the program is to assist commercial and industrial customers through incentive payments to carry out energy efficiency projects. The Program will pay for incentives up to \$10,000.00 per customer. More than \$2,000.00 will require

IMPA preapproval. Further information and an application can be obtained from IMPA's web site at impa.com.

6. Vice Chairman Lamar made a motion to pay the claims dated March 23rd, 2011 for \$1,641,885.20. Secretary Temple seconded. Motion carried.

8. Chairman Milburn recessed the Board meeting at 4:30 to convene into executive session.

Chairman Milburn reopened the Board meeting at 5:15pm. It is noted that the executive session was to discuss the sale of real property and no action was taken.

7. Chairman Milburn asked for any other business that should be brought before the Board.

General Manager Martin brought to the Board's attention a policy that was set into place in December of 2005 allowing for credits to sewer and water availability fees in cases of commercial building reuse. The credits were limited to building reuse that did not exceed 25 EDU's. Manager Martin introduced Bob Waples who presented a table that would allow for credits involving commercial building reuse wherein the increase in usage exceeded 25 EDU's. If the change in commercial usage is 5 EDU's or less, no availability fees will be charged. If the change in commercial usage is greater than 5 EDU's but does not exceed 25 EDU's a 75% credit shall be applied. If usage exceeds 25 EDU's the credit shall be applied in accordance with a formulated table (see attached). This table also allows for credits to the customers for jobs brought to the community and incremental capital investment made. Vice Chairman Dan Lamar made a motion to approve the modification to the Commercial Sewer and Water Availability Fee Charges in Cases of Redevelopment Policy. Member Thrine seconded. Motion carried.

9. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Urban. Secretary Temple seconded. Motion carried.

The meeting was adjourned at 5:25 pm.

The next Utility Board Meeting will be Wednesday, April 6, 2011 at 4:00 pm.

APPROVED THIS _____ DAY OF _____, 2011

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD