

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

February 23, 2011

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman
Dan Lamar, Vice Chairman
Tom Temple, Secretary
Mike Thrine, Member
Jim Urban, Member

Staff:

Michael Martin
Rick Hale
Linda Ridgway

Guests:

Legal Counsel:

Larry Giddings

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M. with a full quorum of members present. Confirmation of appropriate notification was acknowledged.
 2. Chairman Milburn requested comments or changes to the February 9th, 2011 minutes. Hearing no comments or corrections Member Jim Urban made a motion to approve the minutes as written. Vice Chairman Dan Lamar seconded. Motion carried.
 3. General Manager Mike Martin introduced Mr. Rick Hale, Facilities Manager who presented four quotes for Janitorial/Cleaning Services for the municipal building. Mr. Hale's recommendation was to retain the current cleaning staff. The current staff has provided excellent service for the last six (6) years with a consistent crew at the lowest quote provided. Member Mike Thrine made a motion to retain the same cleaning service, Debbie Bailey/Brenda Engle under a three (3) year contract at \$27,300.00 annually. Member Jim Urban Seconded the motion. Motion carried.
- Several complimentary comments were given to Mr. Hale for his diligence in keeping the municipal building and grounds in impeccable condition.
4. Vice Chairman Dan Lamar made a motion to pay the claims dated February 23rd, 2011 for \$1,682,445.74. Member Mike Thrine seconded. Motion carried.
 5. Chairman Milburn asked for any other business that should be brought before the Board.
 6. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Temple. Member Urban seconded. Motion carried.

The meeting was adjourned at 4:08 pm.

The next Utility Board Meeting will be Wednesday, March 9, 2011 at 4:00 pm.

APPROVED THIS _____ DAY OF _____, 2011

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD