

**LEBANON UTILITY SERVICE BOARD**  
**Lebanon, Indiana**

November 09, 2011

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman  
Dan Lamar, Vice Chairman  
Tom Temple, Secretary  
Jim Urban, Member  
Mike Thrine

Staff:

Michael Martin  
Mike Adams  
Linda Ridgway

Guests:

Legal Counsel – Larry Giddings

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M. with a full quorum of members in attendance. Confirmation of appropriate notification was acknowledged.
2. Chairman Milburn requested comments or changes to the minutes of the October 19<sup>th</sup>, 2011 meeting. Hearing no comments or corrections Secretary Tom Temple made a motion to approve the minutes as written. Member Jim Urban seconded. Motion carried.
3. Engineering and Electric Operations Manager Mike Adams requested Board approval for the internal circuit work that serve the south I65 annexed area. The Internal Circuit recommendation addresses the Witham Hospital Circuit and the North substation 1263 Countryside Circuit Extension. Two bids were presented; Pike at \$350,792.37 and Gaylor at \$226,044.37. Member Mike Thrine made a motion to accept the low bidder, Gaylor for \$226,044.37 with Manager Martin as signatory. The motion was seconded by Jim Urban Motion carried. Discussion was also had regarding Gaylor honoring the per unit pricing for the internal circuit work as in the original contract for the south area project and whether Gaylor had provided this in writing. Mr. Adams said that he would obtain such documentation but was certain they would honor this.
4. Engineering and Electric Operations Manager Mike Adams reported to the Board on the progress of the electric service transfer from REMC to Lebanon Utilities in the South I65 annexed area. Manager Adams stated boring under I65 would commence this next week. The project is still on schedule to be finished by the end of the year.
5. Engineering and Electric Operations Manager Mike Adams discussed with the Board the status of the MetroNet fiber to the premises project. Manager Adams believes the make-ready portion of the project to be approximately 73% complete with roughly 21 – 23 work days remaining. Weekly meetings are held to keep abreast of the progress.
6. General Manager Mike Martin introduced John Lightner, Inspector for Butler Fairman and Seufert who gave a report to the Board regarding the status of the project. The new aerator is on site and three filters weighing 38,000# each and 10' in diameter and 36'-38' will be delivered in the next couple weeks.

7. General Manager Mike Martin gave the Board an update on the progress of the Disaster Recovery Project. An assessment of the City and Utilities disaster recovery capabilities will be carried out by Edge IT. Edge IT is also performing the same assessment for the County. The cost of the assessment for the City and Utilities will be split and is in total \$8,500.00, the same as for the County. The assessment will not create a Disaster Recovery System but will provide an indication of capabilities. From the assessment, the system needs can be determined and funding sources also explored. The project will provide 1. Analysis of IT Systems. 2. Grants that are available. 3. Research to move forward. Information Systems & Telecommunications Technology Manager Brian Hoskins would be the project manager.

8. General Manager Mike Martin mentioned the Open House held by Cinergy MetroNet at their new Main Street facility. Manager Martin stated their local presence will be valuable to the City. Chairman Milburn stated the event was well attended.

9. Vice Chairman Lamar made a motion to pay the claims dated, October 31, 2011 for \$328,238.00, and November 9, 2011 for \$202,467.92. Secretary Temple seconded. Motion carried.

10. Chairman Milburn asked for any other business that should be brought before the Board. General Manager Mike Martin provided the Board with information gained from attending the Ag Round Table focusing on water resources. The Round Table was arranged by the Economic Development Corporation and attended by people from the Ag Community, elected and appointed officials from cities and towns as well the County, and business leaders. He stated that there is support from the Ag Community for a joint County-wide water feasibility study. Most cities and towns have already committed to the study. Currently, efforts are being made to bring the County into the study group which would be aided by Ag community support.

11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Urban. Member Thrine seconded. Motion carried.

The meeting was adjourned at 4:40 pm.

The next Utility Board Meeting will be Wednesday, December 07<sup>th</sup>, 2011 at 4:00 pm.

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2011

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CHAIRMAN OF THE BOARD

ATTEST:

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CLERK OF THE BOARD