

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

January 20, 2010

Utility Conference Center

4:00 P.M.

Present:

Board:

Allen Milburn, Chairman
Gary Ladd, Vice Chairman
Tom Temple, Secretary
Dan Lamar, Member
Jim Urban, Member

Staff:

Michael Martin
Sandra Morgan
Bob Waples
Steve Large
Linda Ridgway

Guests:

Scott Miller, CPA
H. J. Umbaugh & Associates

Mark Chmeliwskyj,
Butler, Fairman & Seufert

Larry Giddings, Legal Counsel

Councilman Dick Robertson

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M. with a full quorum of members present. Confirmation of appropriate notification was acknowledged.

2. Chairman Milburn requested comments on the January 8th, 2010 minutes. Vice Chairman Gary Ladd stated the last sentence in Item #3 was a proposal by Member Dan Lamar rather than himself. With this change Member Jim Urban made a motion to approve the minutes for January 8th, 2010. Member Lamar seconded. Motion carried.

General Manager Mike Martin suggested changing the order of the agenda to accommodate several people in attendance.

7. Finance Manager Sandra Morgan addressed the Board requesting ratification of the November 2009 transfer of funds between the Telecommunications Utility and the Electric, Wastewater, and Water Utilities for the purpose of covering cash shortages in the Telecommunications Utility. The transfers resulted in a net payback to the Utilities of \$23,194.29. Vice Chairman Gary Ladd made a motion to ratify the transfer. Secretary Tom Temple seconded. Motion carried.

5. General Manager Martin introduced Mr. Scott Miller a CPA with H. J. Umbaugh & Associates who presented to the Board the Water Utility Rate Study. After the presentation and some discussion it was the consensus of the Board to have two members of the Board, Chairman Allen Milburn and Vice Chairman Gary Ladd meet with the Mayor and General Manager Martin to discuss the study. They would then subsequently meet with each of the City Council members.

6. Mr. Miller of Umbaugh & Associates presented information to the Board regarding electric utility regulatory options available to the Utilities. The Board and the General Manager thanked Mr. Miller for his insights and indicated that the options would be taken under consideration.

3. General Manager Mike Martin introduced Mr. Mark Chmeliwskyj of Butler, Fairman & Seufert, and Water, Wastewater Manager Bob Waples, who recommended the Board approve Butler, Fairman & Seufert to proceed with the construction observation scope of work for the Vac Truck Processing Building. Vice Chairman Ladd made a motion to proceed with the observation scope of work with a not to exceed cost of \$18,000.00. Member Urban seconded. Motion carried

Mr. Chmeliwskyj presented to the Board the Vac Truck Processing Building Project contract from Gilliatte General Contractors for signatures. Member Lamar made a motion to have General Manager Martin sign the contract with Clerk of the Board attesting. Secretary Temple seconded. Motion carried.

4. General Manager Martin introduced Water and Wastewater Manager Bob Waples who discussed informational maps and estimated costs for providing sanitary and water services to areas under consideration by the City for annexation. Councilman Robertson was present at the meeting and stated that the city continues to examine these areas for possible annexation. He said that they will also be cognizant of the utility costs in making the decision and endeavor to structure the annexations should they occur in a way that mitigates the impact on utility costs.

Chairman Milburn commended Councilman Robertson for providing this information and his willingness to work with our Board.

8. Member Jim Urban made a motion to pay the claims dated January 20, 2010 for \$1,575,662.61. Secretary Temple seconded. Motion carried.

9. Chairman Milburn asked for any other business that should be brought before the Board.

Hearing no further business before the Board, a motion was made to adjourn the meeting by Vice Chairman Ladd. Member Urban seconded. Meeting was adjourned at 6:10 pm.

The next Utility Board Meeting will be Wednesday, February 3, 2010 at 4:00pm.

APPROVED THIS ____ DAY OF _____, 2010

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD