

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

January 8, 2010

Utility Conference Center

2:00 P.M.

Present:

Board:

Allen Milburn, Chairman
Gary Ladd, Vice Chairman
Tom Temple, Secretary
Dan Lamar, Member
Jim Urban, Member

Staff:

Michael Martin
Sandra Morgan
Bob Waples
Mike Adams
Randy Parsons
Laurie Gross
Rick Hale
Linda Ridgway

Guests:

Mark Chmeliwskyj,
Butler, Fairman & Seufert

Mayor Huck Lewis
Councilman Dick Robertson

Larry Giddings, Legal Counsel

1. Chairman Allen Milburn called the regular meeting of the Lebanon Utility Service Board to order at 2:00 P.M. with a full quorum of members present. Confirmation of appropriate notification was acknowledged.
2. Chairman Milburn requested comments on the December 9th, and December 18th, 2009 minutes. Hearing no comments Vice Chairman Gary Ladd made a motion to approve the minutes for December 9th, 2009 as written. Secretary Tom Temple seconded the motion. Motion carried. Secretary Temple made a motion to approve the minutes for December 18th, 2009. Member Jim Urban seconded the motion. Motion carried.

Chairman Milburn suggested changing the order of the agenda to accommodate the presence of Councilman Dick Robertson and Mayor Huck Lewis. Councilman Robertson stated that the City was considering annexing properties to the north of Lebanon at the SE corner of 39, 250N west of SR39 to the railroad tracks, and 300 N along SR39. He said that he would like for the Utilities to examine the utility requirements to serve these areas. Mayor Lewis also addressed the Board regarding these areas and the portion already annexed to the south along I65. The Mayor indicated that he recognized the cost issues that the Utilities might have in attempting to serve all of these areas and that of the south area along I-65. This would be taken into consideration. General Manager Martin stated that the intent at this meeting was to have the requests brought to Board and that staff would study and bring back to the Board various options to consider. Chairman Milburn responded that the Board would take the locations for annexation into consideration as to how utility service might be provided.

3. General Manager Mike Martin introduced Mr. Mark Chmeliwskyj of Butler, Fairman & Seufert, and Water, Wastewater Manager Bob Waples, who recommended that Gilliatte General Contractors of Indianapolis be awarded the Vac Truck Waste Processing Building Project. Gilliatte General Contractors were recommended by Butler, Fairman & Seufert as the lowest bidder at \$297,000.00. Vice Chairman Ladd made a motion to authorize General Manager Martin to execute the Notice of

Award to Gilliatte General Contractors. Member Lamar seconded. Motion carried. Mr. Chmeliwskyj also asked whether the Board was desirous of having his firm do the construction observation services as well since that had not been approved. Member Dan Lamar suggested that a proposal be presented for this service. Mr. Chmeliwskyj stated that would be done.

4. General Manager Martin provided a year-end review of 2009 accomplishments. He said that the achievements involved contributions from the whole team including staff, the Board, the Mayor, and City Council. Chairman Milburn thanked Manager Martin and his staff for their efforts in fulfilling the goals for 2009.

5. General Manager Martin presented to the Board the Utilities' goals for 2010. All Managers were present and provided responses at various junctures in the presentation for both the year-end review and the 2010 goals. The Board members complimented General Manager Martin and his staff for their work in setting the goals for 2010.

6. Secretary Temple made a motion to pay the claims dated December 23, 2009 for \$1,486,683.57, and December 31, 2009 for \$103,079.66 and January 8, 2010 for \$304,849.46. Member Urban seconded. Motion carried.

7. Chairman Milburn asked for any other business that should be brought before the Board.

Member Urban asked for the status of the security camera installation in the Customer Service area. Manager Randy Parsons stated the cameras were installed as was the monitor. The software should be complete and cameras working by Tuesday, January 12, 2009. Members Urban and Lamar expressed their concerns about the time it was taking for completion of the installation.

When asked about cameras serving the veterans memorial in the park, Mr. Parsons indicated that he had met with the Mayor as well as some of the City staff and that they wanted to explore the performance of a higher resolution camera that might provide a better image than the ones originally installed. After testing the higher resolution camera, Utilities' staff determined that the existing cameras were better especially with adjustments that they had made. The Mayor has been informed of this and was talking with City staff whether an even higher resolution product should be tested which would be much more costly.

The next Utility Board Meeting will be Wednesday, January 20, 2010 at 4:00pm.

8. Hearing no further business before the Board, a motion was made to adjourn the meeting by Vice Chairman Ladd. Secretary Temple seconded. Meeting was adjourned at 4:15 pm.

APPROVED THIS ____ DAY OF _____, 2010

CHAIRMAN OF THE BOARD

ATTEST:

CLERK OF THE BOARD