

**LEBANON UTILITY SERVICE BOARD**  
**Lebanon, Indiana**

November 05, 2008

Utility Conference Center

4:00 P.M.

Present:	Board:	Staff:
	Allen Milburn, Chairman	Mike Adams
	Gary Ladd, Vice Chairman	Michael Martin
	Tom Temple, Secretary	Sandra Morgan
	Dan Lamar, Member	Randy Parsons
	Jim Urban, Member	Linda Ridgway

Guests: Attorney Ray Kirtley

1. Chairman Milburn called the regular meeting of the Lebanon Utility Service Board to order at 4:00 P.M. with full quorum of board members present. Confirmation of appropriate notification was acknowledged.
2. Chairman Milburn requested comments on the October 22nd, 2008 minutes. Hearing no comments Secretary Temple made a motion to approve. Vice Chairman Ladd seconded the motion. Motion carried.
3. Mike Adams, Engineering Manager discussed with the Board the need for a Walk-up Cabinet at the Duke Delivery Point Substation. Mike requested approval from the Board to advertise for bids. The request for bid would include expansion of the fence around the area and the option for a painted metal or Stainless Steel Cabinet with associated appurtenances. Member Lamar made a motion to put out to bid for a Walk-up Cabinet for the Duke Delivery Point Substation asking bidders to quote on a painted as well as a stainless steel cabinet. Member Urban seconded the motion. Motion carried.
4. General Manager Martin and Engineering Manager Adams informed the Board of a joint petition with Boone County REMC for redefinition of boundary areas within the city specifically in and around Elm Swamp Road, John Bart Road and Riley Road as well as down Indianapolis Avenue and south State Road 39. Mr. Martin stated that this petition is intended to permit Lebanon Utilities to serve all areas within City boundaries except for some portions of the Business Park where contractual arrangements make it less suitable. Both Mr. Martin and Mr. Adams are pleased with the Utilities good working relationship with REMC and are in hopes of having this petition filed with and approved by the IURC before the end of this year. Engineering Manager Adams has worked with the REMC in getting the necessary data leading up to this petition. Outside Counsel Mike Cracraft and attorneys and management for the REMC are now reviewing this petition as is Utilities' staff. The Utilities has budgeted \$250,000 for these boundary changes with an actual cost projected to be \$269,774.19.

5. IT and Telecommunications Manager Randy Parsons provided explanation of the Ilines report. Chairman Milburn encouraged the department to utilize the customer call-in base so as to keep customers informed about how their issues or requests were being processed or completed. Member Urban urged the department to improve customer service by follow-up with calls to customers or potential customers as to progress of their requests. Chairman Milburn and Member Lamar inquired about status of Telecommunications projects that were planned or being implemented e.g. Whitestown, Zionsville, et al.

6. Member Urban made a motion to pay the claims dated October 31, 2008 in the amount of \$194,786.38 and November 5, 2008 in the amount of \$138,248.85. Secretary Temple seconded the motion. Motion carried.

7. Chairman Milburn asked those present if they had any further business to bring before the Board. Manager Martin shared an IMPA release informing members they have signed an agreement with Crystal Lake Wind, LLC to purchase wind power.

Member Urban brought to the Board's attention the sometimes thankless job our Customer Service Department employees have when handling disconnect calls. The Board Members were unanimous in their praise for the Customer Service Department.

Chairman Milburn made a request that the Board visit the different utility locations during the regularly scheduled board meetings and tour the facilities.

8. Hearing no further business before the Board a motion was made to adjourn the meeting by Member Urban. Vice Chairman Ladd seconded the motion and the motion carried. Meeting was adjourned at 5:45 PM.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008

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CHAIRMAN OF THE BOARD

ATTEST:

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CLERK OF THE BOARD